

OFFICE OF THE MUNICIPAL MANAGER
MANAGER INTERNAL AUDIT- TASK GRADE T16



External Advert

Amajuba District Municipality

Amajuba District Municipality is an equal opportunity, affirmative action Employer and also encourages applications from disabled persons.

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Minimum Requirements

Matric and B. Com Degree in Auditing or NQF 7 equivalent qualification
Registered with the Public Accountancy and Auditing Board as a Registered Accountant and Auditor or Institute of the Internal Auditors (SA) with 4 years relevant experience.

Summary of duties but not limited to

Manages the Internal Audit functionality, co-ordinating specific processes to support the formulation of the Audit Plan and Program, monitoring compliance and conducting investigations to determine the extent of variation or non-conformance to statutory requirements, policies and procedures.

- Interpreting legislative requirements and discussing with the immediate Superior/ Audit Committee, the structure of the plan and program.
- Researching key compliance aspects related to controls, risk, accounting procedures and practices, performance management and loss control for inclusion into the plan and program.
- Analysing Financial Statements and commenting to the immediate superior on the credibility of the report with respect to the financial position of the Municipality and compliance with applicable Acts.
- Perusing through contractual agreements and assesses compliance with laid down financial and procurement policies.
- Analysing accounting recordings and reconciliation sequences related to revenue and expenditure transactional activities against policy and procedures.
- Evaluating the adequacy and capability of internal controls to identify with deviations from guidelines and procedures.
- Assessing the validity of performance and costing systems and checking accuracy in specific applications (project costing, etc).
- Preparing comments and opinions on observations of specific processes, procedures, controls and systems.
- Manages the implementation of Audit investigative processes to determine irregularities or non-compliance.

Remuneration: R 58 987,98 per month

Applications must be submitted on an official Amajuba District Municipality's application form that is downloadable from our website: www.amajuba.gov.za which must be accompanied by a comprehensive CV, original certified copies of academic certificates including identity document, Drivers licence and covering letter. Applications not made on the official application form will not be considered and must reach HR Section no later than 12h00pm on **09 October 2026**. Enquiries may be directed to HR Section: 034-3297200 during office hours. Facsimile, email or late applications will not be accepted. Only short-listed applicants will be contacted and subjected to the vetting process. The Municipality will not pay the travelling costs for candidates invited for interviews. If you are not contacted three months after the closing date, your application would have been unsuccessful. The Municipality reserves the right to fill or not to fill this post. Applications MUST be addressed to The Municipal Manager on

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Physical Address:
Amajuba District Municipality
B9356 Amajuba Building
Section1
Madadeni, 2952

Postal Address:
Amajuba District Municipality
Private Bag X6615
Newcastle
2940

MRS CB MKHIZE
MUNICIPAL MANAGER